

MINUTES OF A MEETING OF THE
UNIVERSITY SENATE - 11/10/61

The University Senate met at 2 pm November 10, 1961, Mr. Tupper temporarily presiding until the arrival of President Carroll.

As a précis of the previous minutes had been circulated to the members of the Senate, motion was made, seconded, and carried that the reading of the previous minutes be waived and that the minutes be approved as distributed.

The further report of the Committee on Professional Ethics and Academic Freedom was presented by Mr. Gray. After considerable discussion of the various points in the original report and subsequent addenda, it was the sense of the Senate that further study must be given to the matter before a vote is taken. It was suggested that interested Senate members forward to Mr. Gray's committee any suggestions or opinions that might occur to them before the next meeting so that an analysis might be made from all viewpoints, and a clear statement of recommended amendments to the Code might be presented for the approval of the Senate with particular emphasis upon the matter of "tenure".

The Report of the Committee on University Objectives was presented by Mr. Bright, Chairman. Motion was made and seconded that the report be adopted and general discussion followed. The tentative Statement of Principles and Objectives incorporated into this report was discussed at length. It was the sense of the Senate that suggestions should be submitted to the Committee by the Senate members to strengthen this statement with some further detail and modification of the language. It was suggested that statements of principles and objectives from other universities might be submitted to the committee for comparison or contrast before the next meeting of the Senate.

The Report of the Scholarship Committee was presented by Mr. Turner. Motion was made and seconded that the statements therein be approved and general discussion followed. After discussion of each point separately, the Senate voted to approve the report with the understanding that the first item be intended to include the phrase "but that distribution be made as widely as possible in the metropolitan area," and the understanding that a further study should be made to determine how best to handle the matter of the student's need for scholarship aid.

Professor Willson presented an informal report of the Committee on Student Relationships covering the progress of the Freshman Sponsorship program. After discussion of the student and faculty reactions to the new program to date, the report was accepted.

Two resolutions of the School of Engineering adopted at the faculty meeting of that School on October 18th, 1961 were then discussed. With regard to Resolution #2, motion was made and seconded that "the agenda of the Senate meetings be made available to those Schools and Departments who have expressed an interest in having it," and general discussion followed. A substitute motion was then proposed that "All members of the Faculties receive a copy of the proposed agenda of the Senate meetings prior to such meetings" which was seconded and after discussion, passed with 14 in favor and 8 opposed.

Item #1: That the representatives of the Senate in the School of Engineering convey to the Executive Committee of the Senate that "The School of Engineering takes the position that the basis for selection of Committee Chairmen should be their competence rather than their affiliation with any unit of the University" (Ref. Par.2, Page 4, Annual Report of the Executive Committee of the Senate) was presented. Motion was made and seconded "that it be the recommendation of the Senate that the basis for the selection of Committee Chairmen be their competence." After full general discussion, motion, was made, seconded, and carried, that the previous motion be tabled.

The Report of the Committee on Faculty Performance and Development was then submitted by Mr. Naeser. Motion was made, seconded, and after general discussion carried, that the recommendation contained in Item #1 regarding financial support for attendance at professional meetings, be approved by the Senate. Motion was made, seconded, and carried that the phrase "made available at \$200 per month", contained in Item #2 regarding research and teaching assistantships, be deleted and the phrase, "be established at competitive rates", be substituted therefor. Motion was then made, seconded, and carried that the amended Item #2 be approved as the recommendation of the Senate.

The Report of the Research Committee was presented by Mr. Grisamore. It was the sense of the Senate that owing to a lack of time at this meeting to discuss this report fully, consideration of the report should be continued at the next meeting of the Senate.

The meeting adjourned at 5:25 pm.

Frederick R. Houser
Frederick R. Houser
Secretary of the Faculties

THE GEORGE WASHINGTON UNIVERSITY
Washington D. C.

December 18, 1961

TO: MEMBERS OF THE UNIVERSITY FACULTY ASSEMBLY

At its Stated Meeting on December 14, 1961, the Board of Trustees took favorable action, upon the recommendation of the President, on the following matters which have been considered by the University Senate.

The title "Executive Officer" is changed to "Chairman". This action is effective immediately. New appointments will not be issued.

The Fall Convocation is discontinued.

The 34 Board of Trustees High School Scholarships will no longer be awarded on an area basis, but rather will be available without specific restriction to candidates with promise of educational excellence from all secondary schools, public and private, in the Greater Washington area, with the understanding that the distribution be made as widely as possible.

Board of Trustees undergraduate scholarships will be available to the sons and daughters of tenure members of the Faculty beginning with those enrolled for the academic year 1962-63.

(sgd) O. S. Colclough
Dean of Faculties

APPROVED:

(sgd) Thomas H. Carroll
President

TO THE MEMBERS OF THE UNIVERSITY SENATE:

Your Committee on Professional Ethics and Academic Freedom has benefitted from the preliminary discussion of its draft of proposed revisions of the faculty Code at the last meeting of the Senate. Now that you have had a fuller opportunity to study this draft we would be additionally grateful if you could send us, in writing if possible, specific suggestions for further revision. This may assist further discussion by the Senate and expedite final action.

A number of such suggestions already received are given below for your consideration. Others will be distributed as received.

1) At the present time a full-time appointee to the Faculty can continue in the rank of Instructor, without promotion to Assistant Professor, for a maximum of two years except by special action of the Board of Trustees (page 12, paragraph 3 of the Code). At the same time he cannot remain in the Graduate Council as a student with the rank of Assistant Professor unless he has passed his General Examinations (formerly Council Fellowship Examinations). Students with full-time employment outside the University, however, may have a maximum of three years to pass the General Examination. To escape from our present occasional dilemma we might change "two years" to "three years" (or even to "four years" that we once had in the Code). This might contribute also to raising the standards for the rank of Assistant Professor.

2) It has been suggested that the obligation to promote an Assistant Professor as the only alternative to dropping him from the Faculty may not be desirable in every case, and might even conceivably tend to devalue the higher rank. Furthermore, it has been maintained that the University should not need six years to make up its mind as to whether or not it wishes to give tenure to a member of the Faculty who has already had experience as a full-time member of the faculty of another institution of higher learning. It is therefore proposed that the present paragraph 4 of page 12 of the Code be deleted and the following substituted therefor:

"4. Assistant professors will be appointed for a period of one, two, or three years. Instructors and assistant professors who have completed six years, exclusive of leaves of absence, as full-time members of the Faculty and who have not been notified by 1 July that the succeeding academic year will terminate their appointments will have thereby acquired tenure. This probationary period will include service as full-time members of the faculty at other institutions of higher learning, except that in such cases the University may require the faculty member to remain on probationary status for a period of three years preceding his notice, by 1 July, that his next academic year will terminate his appointment."

The above statement in regard to the acquisition of tenure would bring us into conformity with the 1940 joint-statement on good academic practice adopted by the American Association of University Professors and the Association of American Colleges. The statement in this regard previously submitted to you by your Committee inadvertently did not.

It has also been suggested that the question of tenure for Associate Professors and full Professors needs to be more clearly stated. Possibly paragraph 5a on pages 12 and 13 of the Code should be restated as follows:

"5. Promotion from a lower rank to that of associate professor or professor confers tenure status.

"a) A direct appointment, as contrasted to a promotion within the faculty, to either of these ranks may be for a probationary period of not more than three years for an associate professor and of two years for a professor. Unless notice is given by 1 July preceding the final year of such appointment that it will be the terminal year, tenure status is thereby conferred."

Suggestions have been heard that the statement on page 13, paragraph 7, as to the bases for promotion tend to equate un-equal things as equal and that a clearer and more detailed statement as to the qualifications to be required for appointment or promotion to each academic rank should be more clearly and definitely worked out. That responsibility, however, clearly lies outside the province of the Committee on Professional Ethics and Academic Freedom and ought to devolve on another committee.

November 1, 1961

MEMORANDUM TO: Members of the University Senate

FROM: H. P. Bright, Chairman
Committee on University Objectives

For your consideration, a copy of a tentative list of University Objectives is enclosed.

We were also expected to provide an analysis of the needs of the various schools and divisions of the University. This will not be provided at this time. The requirements of the divisions have not been set down in a uniform format and it is the opinion of the Committee that this should be done. Accordingly, President Carroll plans to ask for further information in a standard format in the near future in order that these requirements can be brought together in a consistent report.

Assuming that the objectives as now stated or as they may be amended are accepted by the Senate, a number of implementing steps need to be taken. It is the opinion of this Committee that several studies by this or other pertinent Committees of the University Senate should be started at once for the purpose of determining the position of the Senate on the following related questions:

1. What should be the projected size of the University over the next two decades?
2. What size and level of staff is needed?
3. What are budgetary requirements and how should they be met?
4. What changes in organization and operation of the University can be exploited to increase efficiency of function?
5. What is the "image" of the University among its various constituencies and how can it be improved?

Tentative, 10/27/61

PRINCIPLES AND OBJECTIVES

1. The University recognizes its special opportunities in and obligations to one of the principal Capitals of the world. It will be a primary objective of the University to utilize its geographical and functional relationship to the Washington Community in developing one of the great nationally and internationally oriented universities of the world.
2. The University recognizes the needs of our times and accepts the challenge to develop each student's potential abilities to the fullest extent.
3. The University is and should remain privately controlled, nonsectarian, and coeducational.
4. Admission to the University will be determined only in terms of the personal character and academic qualifications of the candidates.
5. A broadly based liberal education is regarded as fundamental to the total educational program of the University.
6. The continuing expansion of graduate studies and research and, on a selective basis, of education for the professions will be considered essential to the program of the University.
7. The University will seek increasingly to provide superior instruction and facilities and to apply high standards of entrance qualifications and of academic achievement to all students, national, local or foreign, full-time or part-time, on-campus or off-campus.
8. A balanced program of student extracurricular activities will be regarded as an integral part of the educational process.
9. The size of enrollment will be governed by the capacity of the University to supply adequate staff and facilities.

THE GEORGE WASHINGTON UNIVERSITY
Washington D. C.

UNIVERSITY SENATE

November 2, 1961

To all members of the University
Senate:

The memorandum quoted below was received from the Chairman of the Scholarships Committee of the Senate and will become part of the agenda of the next meeting of the University Senate on Friday, November 10, 1961:

"The following recommendations have been approved by the Senate Committee on Scholarships:

- "1) That the present geographical apportionment of the 34 High School Scholarships be abolished.*
- "2) That the present limitation of two boy and two girl candidates from each high school in the Washington 'metropolitan' district be abandoned.
- "3) That the privilege of application for the 'high school' scholarships be extended to private and parochial schools within the metropolitan district.
- "4) That unassigned or vacated scholarships no longer be completely forfeited but be awarded to worthy and needy students who have already established an academic record at the George Washington University

(sds) William L. Turner, Chairman"

Fred S. Taylor, Chairman
Executive Committee
University Senate

FST:rb

* See minutes

THE GEORGE WASHINGTON UNIVERSITY
Washington D. C.

The University Senate

November 2, 1961

MEMBERS OF THE UNIVERSITY

RE:

The memorandum quoted below was received from the School of Engineering and will become part of the agenda of the next meeting of the University Senate on Friday, November 10, 1961:

"The following motions were made and passed at the October 18th meeting of the Faculty of the School of Engineering:

"1. That the representatives of the Senate in the School of Engineering convey to the Executive Committee of the Senate that

"The School of Engineering takes the position that the basis for selection of Committee Chairmen should be their competence rather than their affiliation with any unit of the University." * *

"2. The request that

"Every member of the faculties be sent a copy of the agenda of Senate meetings, prior to such meetings." *

N/E:

The first resolution of the School of Engineering refers to the Annual Report of the University Senate and is based on the following paragraph on Page 4 of such report:

"Concerning this problem of committee membership, perhaps it would be well for us to offer for your judgment the guiding principle that controlled our choices. Aside from the obvious fact that we tried to choose persons of ability and energy, we endeavored to spread committee representation as widely as possible among the various Schools and Colleges of the University, for we were deeply concerned that no division should regard itself, or be regarded as, isolated. Quite purposefully, however, we concentrated chairmanships in the Junior-Columbian College area. This we did partly because of the sheer number of students and faculty members in this area, but chiefly because of our conviction that the college of arts and sciences is the great heart of any sound university organization."

Fred S. Tupper, Chairman,
Executive Committee

FST:rb

* See minutes

** See minutes

The George Washington University
Washington D. C.

University Senate

November 3, 1961

The report quoted below was received from the Committee on Faculty Development and Performance and will become part of the agenda of the next meeting of the University Senate on Friday, November 10, 1961:

"Report of the Committee on
FACULTY DEVELOPMENT AND PERFORMANCE

This Committee considers as its objectives (1) to formulate specific recommendations which will further the scholarly development of the faculty; and (2) to establish criteria by which faculty performance may be measured.

We recognize that performance and development are not limited to teaching, but include research and publication, professional activities, and committee and administrative assignments. The Committee will need considerable time and study before it can recommend criteria for evaluating performance in these areas; none are suggested at this time. We do, however, offer the following recommendations as aids to scholarly development:

- (1) Attendance at national meetings of professional societies contributes very substantially to the development of the scholar, to his reputation and to the organization which he represents. We recommend that the University encourage attendance at such meetings by defraying a part of the expenses incurred. We further recommend that, inasmuch as the individual by bearing a part of the expenses gives evidence of genuine interest, no categorical limit be placed on the number of meetings which he may attend, insofar as budget will permit. Lastly, we recommend that the Deans of the Schools or Colleges exercise control of the funds allocated for meeting attendance by members of their respective faculties.
- (2) Another factor which contributes materially to scholarly development is a strong graduate school. The members of the present generation of graduate students expect to receive financial aid and to a large extent base their choice of graduate school on the amount of such aid available. So that a sufficient number of prospective graduate students will give serious consideration to attendance here, the committee recommends that both research and teaching assistantships be made available at \$200.00 per month, with remission of tuition and laboratory fees. It also recommends that there be some flexibility in the term of such appointments, so that some can be made on a 12-month basis.

Ira R. Telford
Raymond R. Fox
Russell B. Stevens
Wolfgang H. Kraus
Charles R. Naeser, Chairman"

* * * * *

Fred S. Tupper, Chairman
Executive Committee
University Senate

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Delete phrase outlined in red and substitute
(be established at competitive rates) (See
minutes.